

ASSISTANT HOUSEKEEPER

ROLE DESCRIPTION

Mulgrave is a large and diverse landed Estate located on the North Yorkshire Coast, in the North York Moors National Park. The Estate extends to some 15,000 acres, including 2,500 acres of Forestry, a large in-hand farm and a Registered Park and Garden around Mulgrave Castle, which is the seat of the Marquis of Normanby. As a private house, Mulgrave Castle is at the centre of a vibrant and evolving Estate and is proud of its role in the local area and community.

We require a mature, resilient, and capable person to join the household team to assist with the running of the Castle. Hours and days of work will vary for when the castle is occupied and will include weekends and bank holidays as necessary throughout the year.

This is a full-time, live-in post with an average of 39 annualised hours per week. The successful candidate will be well organised, adaptable, discreet, reliable and can work with enthusiasm, flexibility, and commitment. Working as part of a small team is an essential part of the role.

Key Responsibilities/Duties

- Traditional Housekeeping – including laundry.
- Helping with the preparation of the dining room and serving at table.
- Security/Caretaking duty on a rota basis.
- Collaborative and team working with other Estate Departments.
- Cover for the Head Housekeeper during her absence, for which a special responsibility allowance will be paid.
- Be a positive ambassador for the Mulgrave Estate.
- Full and clean driving licence.
- Ability to work weekends and bank holidays as required.

A competitive salary, housing package and further training & development will be available to the right candidate.

Hours: Full Time – 39 annualised hrs per week
Salary: Dependant on experience and qualifications
Benefits: Uniform, Pension Scheme, Death in Service and other benefits after probationary period
Annual Leave: 20 days per annum, plus 8 public and religious holidays.

Applications in writing with CV to

Robert Childerhouse, Estates Director.

Estate Office, Mulgrave Castle, Whitby YO21 3RJ.

Closing Date: Monday 22 December 2021 at 12 noon.

Interviews will be held at the Estate Office in early January.